



Via e-mail

Hugh McPoland
Interim Chief Executive
BSO
2 Franklin Street
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Co Antrim
BT2 8DQ

Dear Hugh

BSO BUSINESS PLAN 2016/17

We have considered the BSO's draft Business Plan for 2016/17 and are content that all issues raised have been incorporated into the revised version dated 21 April and received by the Department on that date. This version should therefore be considered as the final approved version by the Department.

Similar to the process in 2015/16, we will monitor the actions in this plan on a minimum of a six monthly basis for reporting to the Departmental Board and will be in touch to confirm arrangements, at the appropriate time.

I would like to record my thanks to you and your team for the prompt responses to our queries and for the constructive engagement in securing a finalised plan within Departmental timescales.

Yours sincerely

JULIE THOMPSON

Senior Finance Director/Deputy Secretary
Resource & Performance Management Group

cc Peter Toogood
Charles Barnett
Terry O' Hanlon