

## **BSO Board Meeting**

### **Prompt Payment Report**

**Reporting Period: July 2018**

**Date of Issue: 10 August 2018**

**Version 1.0**

# 1 Prompt Payment Summary

## 1.1 FY18-19 Regional Scorecard (Average across all HSCNI Organisations)

In July, 3 organisations failed to meet 90% prompt Payment, 8 organisations achieved a Prompt Payment of more than 90% but less than 95%. The remaining 6 organisations exceeded 95%. AP has been in discussions with the Trusts that failed to reach 90% and they are taking to steps to improve performance.

AP has a number of ongoing projects all of which are designed to increase efficiency and accuracy, the cumulative impact of Growing Cloud Invoicing, rolling out FPM forms, the introduction of Supplier Creation upload and the subsequent removal of Inflight Suppliers and the increased use of Link and Load etc. will improve further the service that AP provides to its customers.

One statistic; AP's KPI allows 5 days to process an invoice to an FPM workbench (Capture and routing out), in July 71.88% of the BHSCCT invoices were with the FPM users within 2 days.

KPI Metric	Target	May-18	Jun-18	Jul-18
% of Invoices Paid within 10 working days	70%	81.53%	79.88%	78.17%
% of Invoices Paid within 30 calendar days	95%	93.97%	93.11%	93.09%
Average time from invoice being scanned until entered into e-Financials	3 days	0.57	0.46	0.68

Accounts Payables KPIs			
Description of Indicator	Green	Amber	Red
% Invoices Paid within 10 days (Target 70%)	70% and over	60 – 69.9%	59.9% and under
% Invoices Paid within 30 days (Target 95%)	95% and over	90.01% – 94.99%	89.9% and under
Average time from invoice being scanned until entered into workflow	3 days and less	4 - 5 days	> 5 days

### HSCNI Prompt Payment League Tables

10 Day Prompt Payment Table						
Position	HSC Org	Target	% Invoices Paid in 10 working days		Previous Position	Movement from Previous Month's Position
			Jul-18	Jun-18		
1	BSO	70%	96.73%	98.04%	1	<->
2	NIGALA		96.55%	91.78%	3	↑
3	NIMDTA		95.21%	96.80%	2	↓
4	NISCC		85.60%	87.88%	6	↑
5	HSCB		79.15%	77.45%	12	↑
6	NIPEC		77.78%	91.67%	4	↓
7	PCC		77.08%	83.02%	8	↑
8	SEHSCT		77.00%	78.59%	9	↑
9	WHST		76.75%	75.38%	15	↑
10	PHA		76.00%	83.02%	7	↓
11	SHSCT		75.64%	78.57%	10	↓
12	BHSCT		74.99%	75.51%	14	↑
13	NHSCT		73.11%	78.19%	11	↓
14	NIBTS		68.60%	76.06%	13	↓
15	RQIA		68.06%	91.46%	5	↓
16	NIAS		51.87%	54.03%	16	<->
Regional Average			78.17%	79.88%		↓

30 Day Prompt Payment Table						
Position	HSC Org	Target	% Invoices Paid in 30 working days		Previous Position	Movement from Previous Month's Position
			Jul-18	Jun-18		
1	NIGALA	95%	100.00%	98.63%	4	↑
2	NIMDTA		98.75%	99.17%	1	↓
3	BSO		98.62%	99.05%	2	↓
4	PCC		97.92%	90.57%	14	↑
5	NISCC		97.60%	94.55%	7	↑
6	NIPEC		96.30%	95.83%	5	↓
7	SEHSCT		94.13%	94.00%	8	↑
8	BHSCT		93.79%	92.50%	10	↑
9	PHA		93.78%	95.81%	6	↓
10	NIBTS		93.39%	91.76%	11	↑
11	WHST		91.45%	90.95%	12	↑
12	NHSCT		90.61%	93.09%	9	↓
13	RQIA		90.28%	98.78%	3	↓
14	SHSCT		89.45%	90.58%	13	↓
15	HSCB		88.17%	86.95%	15	<->
16	NIAS		87.41%	81.02%	16	<->
Regional Average			93.09%	93.11%		↓