

BSO Board Meeting

Prompt Payment Report

Reporting Period: October 2017

Date of Issue: 15 November 2017

Version 1.0

1 Prompt Payment Summary

1.1 FY17-18 Regional Scorecard (Average across all HSCNI Organisations)

The KPI for the 30 day Prompt Payment Performance of 92.24% was the lowest in the current calendar year, the 10 day Prompt Payment and scanning targets remain stable.

Two organisations are below 90% however NIAS who normally submit a reviewed position have not been able to do so and this performance is likely to improve. BHSC our largest customer has recorded the lowest performance. Fourteen organisations achieved a performance above 90%; nine of this number was above 95% with the remaining five ranging from 90.64% to 94.16%. The October figures have remained stable however we should be prepared for a fall in performance for November.

The changeover from eFin Version 4.1 to Version 5.0 presented APSS with a number of challenges mainly in respect of systems performance. In early October we believed that the issues had been addressed however the imaging and performance issues persisted and as of today 14/11/17 there are still a few outstanding concerns. The delay in returning to normal performance levels will impact on November performance.

APSS have worked collaboratively with the systems provider "Advanced", BST, PaLs and our colleagues in the Trusts and organisations to mitigate the negative impact on the October and November performance figures. This process is continuing but in order to ensure a prompt return to normal performance the user experience within FPM will need to improve and the users may require encouragement and assurance before fully engaging in the process.

KPI Metric	Target	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
% of Invoices Paid within 10 working days	70%	81.67%	80.73%	79.57%	80.84%	80.13%	78.29%	81.39%
% of Invoices Paid within 30 calendar days	95%	94.20%	93.62%	92.95%	93.62%	93.48%	93.41%	92.24%
Average time from invoice being scanned until entered into e-Financials	3 days	1.28	1.12	0.98	1.26	1.22	1.12	1.68

Accounts Payables KPIs			
Description of Indicator	Green	Amber	Red
% Invoices Paid within 10 days (Target 70%)	70% and over	60 – 69.9%	59.9% and under
% Invoices Paid within 30 days (Target 95%)	95% and over	90.01% – 94.99%	89.9% and under
Average time from invoice being scanned until entered into workflow	3 days and less	4 - 5 days	> 5 days

2 HSCNI Prompt Payment League Tables

10 Day Prompt Payment Table						
Position	HSC Org	Target	% Invoices Paid in 10 working days		Previous Position	Movement from Previous Month's Position
			Oct-17	Sep-17		
1	BSO	70%	97.62%	97.06%	1	<->
2	NIMDTA		92.56%	96.34%	2	<->
3	SHSCT		84.49%	80.62%	7	↑
4	NHSCT		82.51%	74.70%	13	↑
5	PCC		82.22%	76.00%	11	↑
6	NIPEC		81.82%	95.83%	3	↓
7	SEHSCT		81.05%	72.55%	15	↑
8	PHA		80.96%	80.95%	6	↓
9	NIGALA		80.39%	92.45%	4	↓
10	NISCC		77.67%	76.36%	10	<->
11	WHSCT		77.30%	78.75%	8	↓
12	RQIA		74.39%	81.32%	5	↓
13	HSCB		73.91%	75.55%	12	↓
14	NIBTS		72.95%	77.41%	9	↓
15	BHSCT		72.59%	74.28%	14	↓
16	NIAS		68.08%	65.01%	16	<->
Regional Average			81.39%	78.29%		↑

30 Day Prompt Payment Table						
Position	HSC Org	Target	% Invoices Paid in 30 working days		Previous Position	Movement from Previous Month's Position
			Oct-17	Sep-17		
1	NIPEC	95%	100.00%	100.00%	2	↑
2	BSO		99.18%	98.87%	3	↑
3	NIMDTA		99.14%	98.27%	4	↑
4	PCC		97.78%	90.00%	16	↑
5	PHA		96.39%	92.72%	12	↑
6	NIGALA		96.08%	100.00%	1	↓
7	NHSCT		95.55%	94.32%	9	↑
8	NISCC		95.15%	97.27%	5	↓
9	RQIA		95.12%	94.51%	8	↓
10	SHSCT		94.16%	93.13%	11	↑
11	SEHSCT		93.63%	91.94%	13	↑
12	NIBTS		92.88%	96.08%	6	↓
13	HSCB		91.56%	90.05%	15	↑
14	WHSCT		90.64%	93.29%	10	↓
15	NIAS		87.70%	95.72%	7	↓
16	BHSCT		85.56%	91.48%	14	↓
Regional Average			92.24%	93.41%		↓