

Planning Timetable 2017-18

Action	Date
Preliminary Outcomes of BSO October 2016 Planning Event to be considered by SMT	November 2016
BSO Board Planning Workshop	end November 2016
Draft Corporate Plans and Local Business Planning templates to be issued to Service Areas by CCP	December 2016
Service Areas to draft Local Business Plans to take account of PfG, annual Customer Satisfaction Surveys, Service Offering, SLAs for 2017/18	December 2016/January 2017
Service Areas to submit completed local Business Plan templates to CCP	<u>No later than Friday, 20 January 2017</u>
CCP to finalise draft Corporate Plan 2017/22 and Annual Business Plan 2017/18 in conjunction with SMT and DoH	February 2017
BSO Board to consider draft Corporate Plan and Annual Business Plan	end February 2017
Subject to Board approval, final draft Plans to be submitted to DoH for approval	Immediately following February 2017 Board meeting
CCP to amend draft Plans as necessary following feedback from DoH	March 2017
Final DoH approved Corporate Plan and Annual Business Plan to BSO Board	end March 2017