

## Board Self-Assessment Action Plan 2018-19

1. Board composition and commitment				
Area	2017 – 18 Self-Assessment Rating	Action	By When	Lead
1.1 Board positions and size	Green	Section 75 awareness training to be delivered to two new Board members.	Q3 18/19	Chair
1.2 Balance and calibre of Board members	Green	No action required	N/A	N/A
1.3 Role of the Board	Green	Workshop re Information needs to be held to support Board to take collective responsibility for performance with a particular focus on the corporate scorecard and risk management.	October 2018	Chair/CEX
		MSFM to be tabled for the information of Board members annually.	March 2019	Chair
		Chair to establish relationship with Minister once in place	March 2019	Chair
1.4 Committees of the Board	Green	Workshop re Information needs to review what assurances it require and when, to feed its annual business cycle.	October 2018	Chair
		Annual review of committee Terms of Reference with proposed amendments to be agreed by BSO Board.	<b>April/May 2019</b>	Dir Fin Dir HRCS Dir CCP

1.5 Board member commitment	Green	No Action Required	N/A	N/A
2.Board evaluation, development and learning				
<b>Area</b>	<b>2018 Self-Assessment Rating</b>	<b>Action</b>	<b>By When</b>	<b>Lead</b>
2.1 Effective Board level evaluation	Green	No action required.	N/A	N/A
2.2 Whole Board development programme	Green	Further structured programme of training/visits to be carried forward in 2018 in relation to: <ul style="list-style-type: none"> <li>o Strategic Governance;</li> <li>o Development (personal and collective); and</li> <li>o Engagement.</li> </ul>	October 2018	Chair
		An Information review workshop to be conducted to support reflection on the effectiveness of the Board and its supporting governance arrangements.	October 2018	Chair
		A risk workshop to be arranged to ensure that the Board is adequately versed in respect of the organisation's approach to risk management.	October 2018	Chair
2.3 Board induction, succession and contingency planning	Green	No action required.	N/A	N/A

2.4 Board member appraisal and personal development	Amber/Green	Await response from DoH re NED appraisal template and Personal Development Plans.	August 2018	DoH
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3.Board insight and foresight				
Area	2018 Self-Assessment Rating	Action	By When	Lead
3.1 Board performance reporting	Green	Information needs workshop to be arranged	October 2018	Chair
3.2 Efficiency and Productivity	Green	No action required.	N/A	N/A
3.3 Environmental and strategic focus	Green	No action required	N/A	N/A

3.4 Quality of Board papers and timeliness of information	Green	Information needs workshop to be arranged	October 2018	Chair
3.5 Assurance and risk management	Green	No action required	N/A	N/A
<b>4. Board engagement and involvement</b>				
<b>Area</b>	<b>2018 Self-Assessment Rating</b>	<b>Action</b>	<b>By When</b>	<b>Lead</b>
4.1 External stakeholders	Green	No action required.	N/A	N/A
4.2 Internal stakeholders	Green	No action required.	N/A	N/A
4.3 Board profile and visibility	Green	No action required.	N/A	N/A