

**Agenda**

**MEETING OF THE BSO BOARD**

A meeting of the BSO Board will take place on **Thursday 25 October 2018 at 10.00 am in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Chair's Welcome and Apologies:- Deep Sagar, Sam Waide
2. Declaration of Conflicts of Interest
3. *Minutes*
- 3.1 Minutes of Meeting held on 27 September 2018 – *Marked A* **For Approval**
4. *Matters Arising from Minutes*
- (i) Action Template – *Paper BSO 72/2018 refers* **For Noting**
5. Chairs Business **For Noting**
6. Chief Executive's Report – *Chief Executive to Report - to Follow* **For Noting**
7. **ITEMS FOR APPROVAL:-**
- 7.1 BSO Corporate Plan 2018-21 – *Paper BSO 73/2018 refers – Director of CCP to Report* **For Approval**
- 7.2 BSO Annual Business Plan for 2018/19 – *Paper BSO 74/2018 refers – Director of CCP to Report* **For Approval**
- 7.3 BSO Draft Quality Report for 2017/18 – *Paper BSO 75/2018 refers – Director of CCP to Report* **For Approval**
8. **ITEMS FOR NOTING:-**
- 8.1 Finance Report – Month 6 – *Paper BSO 76/2018 refers – Director of Finance (DoF) to Report* **For Noting**
- 8.2 Report on BSO Prompt Payment for Period Ending 20 September 2018 *Paper BSO 77 /2018 refers - CX to Report* **For Noting**
- 8.3 Corporate Balanced Scorecard – *Paper BSO 78/2018 refers – Director of CCP to Report* **For Noting**
- 8.4 Annual Business Plan Performance Report – Period Ending 30 September 2018 – *Paper BSO 79/2018 refers – Director of CCP to* **For Noting**

## **Report**

- 8.5 Draft Mid-Year Assurance Report as at 30 September 2018 – *Paper BSO 80/2018 refers – DoF to Report* **For Noting**
- 8.6 Declaration and Register of Members Interests for 2018/19 – Further Amendment – *Paper BSO 81/2018 refers* **For Noting**
9. ***Governance and Audit Committee (GAC)***
- 9.1 Report from Meeting held on 16 October 2018 – *Paper BSO 82/2018 refers – TO FOLLOW - Chair of GAC to Report* **For Noting and Approval**
10. ***Presentation***
- 10.1 Overview of ITS – *Director of CCP and Head of ITS*
- 11 ***Any Other Business***
12. ***Date of Next Meeting***

***Thursday 22 November 2018*** – 10am – Boardroom, HSC Leadership Centre, 12 Hampton Manor Drive, Belfast, BT7 3EN