

11/03/2015

BY EMAIL

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

Our Ref: FOI 13-2015

Dear Mr [REDACTED],

Your request for information was received on February 13th 2015 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to websites visited by BSO staff during the period January 1st 2015 to January 31st 2015.

Please find the attached document which contains a list of websites recorded by BSO Information Technology Services (ITS) for the period in question. I would like to advise you that the BSO ITS system records every URL on a web page as a visit, therefore if a web page contains 10 links, the system records a total of 11 sites visited as opposed to 1. As such, the figures provided are not a true reflection of the numbers of sites visited by staff.

Some entries were removed as they contain phone numbers; these are considered exempt from disclosure under Section 40 of the Freedom of Information Act (Personal Information).

The BSO does not record the specific browse times as it requires substantively more database capacity and is subjective in its calculation as per Websense's guide on how internet browse time is calculated. For more information on this please visit: <http://www.websense.com/support/article/t-kbarticle/Internet-Browse-Time-Reports-How-do-they-work>.

Please also find attached the latest published version of the BSO Use of the Internet Policy as requested.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.



In the event that you require a review to be undertaken, you can do so by writing to

Administrative Services Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: www.ico.org.uk

Phone: 0303 123 1113

Email: casework@ico.org.uk

Post: Information Commissioner's Office, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

David Bingham
Chief Executive