

12/11/2015

BY EMAIL

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

Our Ref: EIR 463

Dear

Your request for information was received on October 15th 2015 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to copies of the minutes of all meetings facilitated, chaired or attended to by BSO Procurement and Logistics Service(PaLS) and involving the 5 main HSC Trusts and any waste companies at which mis-coding and/or mis-description of waste was discussed.

Please find attached copies of the minutes as requested. Please note the following:

- Discussions not relevant to the nature of the request were redacted
- Personal identifiable information was redacted on the basis of Section 13 (*Personal Data*) of the Environmental Information Regulations 2004. This exemption is absolute and no public interest test is required. This information constitutes personal data as defined in the Data Protection Act 1998 (DPA) and disclosing it would breach the fair processing principle set out in the DPA.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Administrative Services Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.



You can contact Information Commissioner at:

Website: www.ico.org.uk

Phone: 0303 123 1113

Email: casework@ico.org.uk

Post: Information Commissioner's Office, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

David Bingham
Chief Executive