

**To: All Community Pharmacies**

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Dear Colleague

**HEALTH AND SOCIAL CARE KEY WORKER PROOF OF IDENTITY LETTERS  
(COMMUNITY PHARMACY STAFF)**

During the current COVID 19 crisis we recognise that your staff may require official documentation to verify that they are a Key Health and Social Care worker.

We are aware that many community pharmacy staff will have official staff Identification badges but many may not. HSCB have drafted template letters which you may wish to provide to your staff to enable verification of their identity as a Key Health and Social Care Worker.

**Letter 1:**

Suitable for all pharmacy staff (including pharmacist employees) and can be signed by a pharmacy manager or pharmacy contractor.

**Letter 2**

For pharmacists who are also contractors and require to sign their own letter of verification.

Both letters will require the staff member to carry an alternative form of ID as proof of their identity.

I hope that this measure will help you and your staff to continue to access to your pharmacy premises without any difficulty and also avail of any priority shopping times provided by retailers.

Thanks again for your on-going support at this very challenging time.

Yours sincerely,



**Joe Brogan**  
**Assistant Director of Integrated Care**  
**Head of Pharmacy and Medicines Management**